Gilmer Independent School District Five-Year Staff Development Worksheet

Directions: Written documentation and verification of the completion of all activities applied to the GISD Staff Development Five-Year Requirement is the responsibility of each teacher. This worksheet enables the employee to keep a record of both district and personal continuing professional development hours. This worksheet should be used by all GISD personnel. A copy of the GISD worksheet should be submitted to your appraiser or supervisor in May before school ends. Your appraiser or supervisor should submit the collected copies to the Director of Curriculum and Instruction in June of each year.

GISD Category Requirements:

Paraprofessionals – 100 hours every five years

Teachers – 150 hours every five years

Counselors, Diagnosticians, Librarians, Principals, and Superintendents - 200 hours every five years

Last name	First		M I	Category			5-Year Cycle
Designated Categories	Category 1 Content Area Development (no limit)	Category 2 Professional Development (no limit)	Category 3 Independent Study (30 hour limit)	Category 4 Teaching or Presenting Professional Development (30 hour limit)	Category 5 Assigned Mentor - TxBess (45 hour limit)	Category 6 Assigned Mentee - TxBess (15 hour limit)	Total Hours Earned in 5-Year Period
Summary of Hours Earned							

Professional Development Categories	Clock Hours Year 1	Clock Hours Year 2	Clock Hours Year 3	Clock Hours Year 4	Clock Hours Year 5
Category 1: Content Area Development					
Professional Development Categories	Clock Hours				

	Year 1	Year 2	Year 3	Year 4	Year 5
Category 2: Professional Development					
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Category 3: Independent Study					
Category 4: Teaching/Presenting Professional					
Development					
Category 5: Assigned Mentor					
Category 6: Assigned Mentee					
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